**DRAFT - Oliva U3A Committee Meeting**

**at 10.30am on Thursday 10th October 2020**

**Held online by video Zoom due to Coronavirus lockdown**

1. **Present:**

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| Barry Purvis (BP), | President |  | Nancy Benn (NB), | Secretary |
| Anja Homburg (AH), | Vice-President |  | Diane Jameson (DJ) | Treasurer |
| John Melville (JM) | Membership Secretary |  | Kelvin Jarman (KJ) | Group  Co-ordinator |
| Stephen Hems (SH), | Committee Member |  | Julie Hayward (JH) | Travel & Events Co-ordinator |
| Francoise Moncomble (FM) | Committee Member |  | Anthony Saxon (AS) | Committee Member |
| Kathleen Maloney (KM) | Co-opted Committee Member | | |  |

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| 1. **Apologies:** Gail Spoore. | |
| **Minutes** | **Actions** |
| 1. **Minutes:**   Of the online meeting held on Wednesday 9th September 2020 were agreed as accurate and will be signed by the Secretary. | **NB** |
| 1. **Matters Arising**:   All members had been emailed requesting their agreement and approval, or not (by way of return email notification), of a nil membership fee for the 2020-21 year. As just four members had replied disagreeing to this proposal, the motion was passed and ratified by the committee.  Since the last committee meeting, resignation had been tendered by committee member Lydia Jones and this was accepted by the President. |  |
| 1. **Co-opting New Committee Member:**   Kathleen Maloney had been invited to join the committee and a vote was taken with 10 x in-favour / 0 x against. With unanimous agreement, Kathleen was co-opted onto the committee, to be formally made a full committee member at the 2021 AGM. |  |
| 1. **Financial Report:**   Diana had circulated the finance report by email prior to the meeting and, as no-one had any queries, there was nothing further to discuss and the report was noted. |  |
| 1. **Members’ Monthly Meetings:**   Using the information provided by Deputy Mayor, Josep Escriva, at the town hall meeting 1st October, Anja and Francoise reported on the status of scheduling general meetings under the current virus restrictions.  As a maximum of 10 people are allowed to meet in a group at any one time, large meetings are impossible to hold. Feedback from members also indicate they are wary of the risk of meeting with anyone outside their immediate family and friends, even over a drink, as other people’s exposure to potential infection is unknown. There are also potential tech issues with an online meeting as members have varying computer skills and differing online devices.  It was agreed to obtain feedback from members on whether they would be interested in attending an online meeting and report back to the Committee. | **AJ & FM** |
| 1. **Closure of Wild Apricot Website:**   It is possible to change the name of the Wild Apricot website and reduce the membership limit to less than 50 to avoid an annual hosting fee. The Committee agreed to this proposal to enable the database of historic member information to be retained. The two people who had recently joined on the old site would be emailed to ensure their membership fee was refunded.  John and Kelvin agreed to liaise regarding the final transfer of the old site to the new, with the Wild Apricot downgrade to be completed by 30th October 2020. | **JM & KJ** |
| 1. **Frequency of Committee Meetings:**   The necessity of holding monthly committee meetings was discussed, especially when there was little business on the agenda. Committee members present agreed the social aspect of meetings was important, even when online. To meet each month also demonstrates a good example to all members.  A vote was taken:   * to retain monthly meetings: 7 x in-favour / 3 x against * to meet every two months: 4 x in-favour / 6 x against.   The Committee therefore agreed to continue with monthly committee meetings and to join online, when in-person meetings were not possible. |  |
| 1. **AOB:**   Anja and Kathleen kindly agreed to attend the British Consulate virtual partners workshop.  A vote was taken to decide if the Franciscan Shelter for Homeless Men would be the official 2020-21 Oliva U3A charity, and with a unanimous 10 x in-favour, this motion was formally passed.  Steve and Nancy would organise a collection point outside the Polivent Centre for members to donate dried provisions etc for the charity and a request would be made in the next newsletter.  Diana reminded the Committee that at the end of this current 2020-21 year, she would have completed the maximum three terms of Treasurer.  Committee members were reminded to support Sue and Wilma at the monthly ‘meet and greet’ sessions at the café at the back of Oliva Market Hall, the first Friday each month 10.30am – 12pm. | **AJ & KM**  **SH & NB** |

**Signed: Date:**