

Committee Meeting Minutes

Date: 16/7/2026

Time: 10.30

Venue: Tasca Olivense

President and Chairperson: Angela Town (AT)

Secretary and Minute Taker: Marie Lettherd (ML)

Number	Item	Action
1.	Present: Angela Town (AT) Marie Lettherd (ML) Michael Owen (MO) Elaine Hyderman (EH) Helen Medhurst Jackson (HMJ) Lynn Capon (LC)	
2.	Apologies: Jill Buckenham (JB)	
3.	Minutes of previous meeting/s: a) Minutes of previous meeting – discussed and signed off	
4.	Matters arising:	
5.	President update: a) Age Issue: wording for the joining page. (AT) We have no age limit on the site. We need to consider the wording of the constitution and everyone to consider what change is required to the wording. This would need to be changed at the AGM. Wording considered needs changing to 'retired and semi-retired'. b) Christmas party – do we have our own or go with GOSC, this year 35 euros for members and 40 for guests. We would be getting the cost at the same as GOSC 35 euros. We will not go with GOSC - unanimous vote as the costs are too high for the coach/raffle/etc and would need to be subsidised. c) Pay gizmo – Jotform has limits and there may be potential problem at renewals. Richard McCarthy (RM) has suggested 'sum up' which is cheaper than Stripe. 80 euro cost if we get a sim and use as in a dual phone. Voted unanimous no to gizmo. Renewals from 6 September and we can take cash as well as bank transfers. (EH) everyone is happy with Stripe and bank transfers. EH needs to sort out transfer with bank to her details. d) Questionnaire/survey - (AT) has asked Stephen Hobbs (SH) and Mark Wilcock (MW). (HMJ) brought a survey compiled by AI. All additional questions to be sent to (AT) who will compile before sending to (MW). e) Jot form v civi (general outline and update) (MW) and (RM) are working together to see which is best to work with in the future. f) Photographs on the website – (AT) chased up (KP) not providing and (AY) who will provide his, g) Fiscal address is same one for 20 years. To change we have to get the AGM to vote on the change. We may have to get a PO Box. We need to investigate different costs.	AT

6.	Vice President update: a) Coffee morning updates/planner - two successful coffee mornings have taken place for the gardening and talk on Moors and Christians. 24 September meeting, suggested that the GLs need to come along to try and gain new members for their groups on a meet and greet. (HMJ) to notify GLs. b) Equipment inventory – (MO) to share the current inventory with (HMJ) c) Website language – English on website – we should have a welcome in Spanish on the website from (AT)(AT agreed to do) d) Collection for charity – there has been a collection of medication so far. New shoes are also required for the men's home which will need to be considered how this can be facilitated. e) Conservation locally – Guy at the college wants volunteers but doesn't want to come to a coffee morning (MO) will message him again f) October – either death or first aid or avocados	MO
7.	Secretary update: a) Sports centre bookings – confirmed booking b) Pensionista bookings – probably not hear until September c) History booking – awaiting confirmation d) Mayor appointment – will need to chase again after 15 September for an appointment for (JB) and (AT) to discuss a collaboration with the town hall/age/u3a.	ML
8.	Treasurer's report: A) Monthly accounts – circulated by email prior to meeting. (EH) to ask about when the jotform cost is paid. B) Paypal - (EH) needs to speak to (RM) regarding this as we are not using it. (EH) to send (ML) copy of the previously signed Letter of authority (example) to be signed and sent regarding paypal. C) (AT) to arrange for the payment of the coach for Cirque du Soleil	EH
9.	Groups update: a) GL coordinator general update – spreadsheets completed and so all information included for all the groups	HMJ
10.	Travel and events: A) (LC) Looking for a hotel that is big enough to facilitate the next trip. B) (LC) to contact Black Flame and another venue regarding a Christmas meal.	LC
11.	AOB:	All
	Date and time of next meeting/s and closure. 17 September 10.30 Tasca Olivense	All